

IMPORTANT!

All International Students must have a valid pass to study in SOT



- SOT will email you the Registration Acknowledgement Slip containing your Student's Pass application login details
- Ensure the login details are correct. If not, email the staff in-charge



- Check your email regularly
- Check your junk/spam mailbox

Fill up eForm 16 & eForm V36 @ ICA website-https within 3 working days:
<https://eservices.ica.gov.sg/solar> (click on "Foreign Student")

- Pay Processing Fee of S\$30 (non-refundable) to ICA by credit card or Internet Banking only
- An acknowledgement page will be shown to indicate the successful submission of your application

- IMPORTANT!**
- Once you have uploaded your photo, do NOT make any payment
 - Notify us via email after completing your online application
 - We will inform you whether to proceed with the online submission and payment or edit eForm 16

Do check your application status in about 2 week's time @ ICA website and enter the information required (click on "View Application Status")



- Continue to monitor your status
- Provide additional documents as requested by ICA Consider reapplying the Student's Pass application if rejected

Pay Issuance Fee of S\$60/S\$90 and \$30 multiple-entry visa @ ICA website by credit card or Internet Banking only

- After you have arrived in school
- Briefing on Student's Pass related matters
 - The school will arrange the e-appointment with the Immigrations

Print out In-Principle Approval Letter (IPA) @ ICA website (click on Print Outcome Letter). This will serve as your Entry Visa to enter Singapore